



CURRICULUM REVIEW COMMITTEE

AHMADU BELLO UNIVERSITY, ZARIA

MINUTES OF THE 1ST MEETING OF COMMITTEE ON 30% ADDITION TO THE NATIONAL UNIVERSITIES COMMISSION-CORE CURRICULUM AND MINIMUM ACADEMIC STANDARDS HELD ON THURSDAY, 16TH MARCH, 2023, IN THE DIRECTOR'S OFFICE, DIRECTORATE OF ACADEMIC PLANNING & MONITORING, 4TH FLOOR, SENATE BUILDING, AHMADU BELLO UNIVERSITY, ZARIA.

1.0. Attendance

1.1 Present

1. Prof. Bello Mukhtar, Director, Research & Innovation, DAPM - Chairman
2. Dr. Idris Ahmed Aliyu, Dean of ABU Business School - Member
3. Prof. Hamza A. Yusuf, Dean, Faculty of Administration - Member
4. Prof. Mukhtar Mahmud, Dean Faculty of Agriculture - Member
5. Prof. Sule Mohammed, Dean, Faculty of Arts - Member
6. Prof Abdulaziz Hassan, Dean, Faculty of Basic Clinical Sciences - Member
7. Prof. Mohammed-Dabo Ibrahim Ali, Dean Faculty of Engineering - Member
8. Prof. Abdullahi Abubakar, Dean, Faculty of Environmental Design - Member
9. Prof. Maryam Aminu, Dean, Faculty of Life Sciences - Member
10. Prof. Jaro Ibrahim Musa, Ag. Dean, Faculty of Physical Sciences - Member
11. Prof. M K. Junaidu, Dean, Faculty of Veterinary Medicine - Member
12. Dr. Shamsuddeen Mohammed, Dean of Social Sciences - Member
13. S. M. Audu, Admin. Secretary, DAPM - Secretary

1.2 In – Attendance

1. H. Muhammad, Asst. Secretary, DAP&M - In- Attendance

2.0 Opening Prayers/Consideration of the proposed agenda

The Chairman declared the meeting open at 10.05 a.m. and requested members to pray individually for the success of the meeting. Thereafter, the agenda for the meeting was presented as follows:

1. Opening Prayers

- 31 2. Chairman's Opening Remarks
32 3. Consideration of Term of Reference (ToR)
33 4. *Modus Operandi*
34 5. Any Other Business
35 6. Adjournment
36 7. Closing Prayer

37 The motion for the adoption of the agenda as presented was moved by Prof. Mukthar Mahmud and was
38 seconded by Dr. Idris Ahmed Aliyu.

39 **3.0 Chairman's Opening Remarks**

40 The Chairman welcomed members and appreciated them for making out time to attend the inaugural
41 meeting of the committee. He informed members that the essence of the committee/meeting was to
42 implement the 30% addition to the national Universities Commission (NUC)-Core Curriculum and
43 Minimum Academic Standards (CCMAS), as the NUC has reviewed 70% of the curriculum for each
44 programme and it is expected that every university will provide the balance of 30% of the curriculum
45 for each of its programmes. He highlighted the importance of a reviewed curriculum to society. He
46 further stated some of the importance of new CCMAS curriculum which include stimulation of blended
47 learning and its delivery, entrepreneurial knowledge repackaged the reduction of General Studies (GST)
48 courses from 36 to 12 credit units of 6 courses, as well. He further informed members that departments
49 should be made aware of this and implement it within the timeline.

50

51 **4.0 Consideration of Term of Reference (ToR)**

52 Members were informed of the Term of Reference (ToR) of the Committee, which he listed below:

- 53 i. Circulate the CCMAS document for each programme to all academic staff members in the
54 Department where the programme is domiciled.
55 ii. Organize a workshop to train relevant staff members that will develop the 30% addition to
56 the CCMAS for their respective undergraduate degree programmes.
57 iii. Ensure that the 30% addition to the CCMAS for all undergraduate degree programmes is
58 developed and approved by various Faculty Academic Boards and College Academic Board
59 (for the College of Medical Sciences) and forwarded for consideration of the Academic
60 Planning Committee.

61

62 The Committee was expected to complete its assignment in April 2024.

63

64

65 **5.0. Modus Operandi**

66 The 70% CCMAS and the framework for the 30% addition was circulated to all deans present and they
67 were instructed to go and circulate with the various departmental Heads who were to also to disseminate
68 to all staff; after which a stakeholder's workshop would be held on training of the relevant staff members
69 that will develop the 30% addition. On completion of the training the staff members are to develop the
70 30% and forward the completed work through the departmental boards to the faculty board and to
71 DAPM for relevant approvals before implementation.

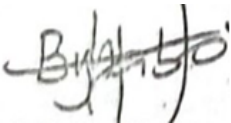
72 **6.0 Next Meeting**

73 The meeting also deliberated and resolved that the second meeting of the Committee and a progress
74 report from each faculty will be presented, is scheduled to hold on Thursday 23rd March 2023 at
75 10:00am. Members were encouraged to mobilize all departments to take this assignment seriously.

76 **7.0 Adjournment/Closing Prayer**

77 In the absence of any other matter for discussion, the meeting was adjourned at 12.15 p.m. with a motion
78 moved by Prof. Jaro Ibrahim Musa, and was seconded by Prof. Maryam Aminu. The closing prayer was
79 said individually.

80



81

82 **Prof. Bello Mukhtar**
83 Chairman

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S. M. Audu
Secretary



CURRICULUM REVIEW COMMITTEE

AHMADU BELLO UNIVERSITY, ZARIA

**MINUTES OF THE 2ND MEETING OF COMMITTEE ON 30%
ADDITION TO THE NATIONAL UNIVERSITIES COMMISSION-CORE
CURRICULUM AND MINIMUM ACADEMIC STANDARDS HELD ON
THURSDAY, 23RD MARCH 2023, IN THE DIRECTOR'S OFFICE,
DIRECTORATE OF ACADEMIC PLANNING & MONITORING, 4TH
FLOOR, SENATE BUILDING, AHMADU BELLO UNIVERSITY, ZARIA.**

1.0. Attendance

1.1 Present

- | | | |
|--|---|-----------|
| 1. Prof. Bello Mukhtar, Director, Research & Innovation, DAPM | - | Chairman |
| 2. Dr. Idris Ahmed Aliyu, Dean of ABU Business School | - | Member |
| 3. Prof. Mukhtar Mahmud, Dean Faculty of Agriculture | - | Member |
| 4. Prof. Sule Mohammed, Dean, Faculty of Arts | - | Member |
| 5. Prof Abdulaziz Hassan, Dean, Faculty of Basic Clinical Sciences | - | Member |
| 6. Prof. Mohammed-Dabo Ibrahim Ali, Dean Faculty of Engineering | - | Member |
| 7. Prof. Abdullahi Abubakar, Dean, Faculty of Environmental Design | - | Member |
| 8. Prof. Maryam Aminu, Dean, Faculty of Life Sciences | - | Member |
| 9. Prof. Jaro Ibrahim Musa, Ag. Dean, Faculty of Physical Sciences | - | Member |
| 10. S. M. Audu, Admin. Secretary, DAPM | - | Secretary |

1.2 In – Attendance

- | | | |
|--|---|----------------|
| 1. H. Muhammad, Asst. Secretary, DAP&M | - | In- Attendance |
|--|---|----------------|

1.3 Apology

- | | | |
|---|---|--------|
| 1. Prof. Hamza A. Yusuf, Dean, Faculty of Administration | - | Member |
| 2. Dr. Shamsuddeen Mohammed, Dean of Social Sciences | - | Member |
| 3. Prof. M K. Junaidu, Dean, Faculty of Veterinary Medicine | - | Member |

29 **2.0 Opening Prayers/Consideration of the proposed agenda**

30 The Chairman declared the meeting open at 10.08 a.m. and requested members to pray
31 individually for the success of the meeting. Thereafter, the agenda for the meeting was
32 presented as follows:

- 33 1. Opening Prayers
- 34 2. Chairman’s Opening Remarks
- 35 3. Presentation by each dean
- 36 4. Any Other Business
- 37 5. Adjournment
- 38 6. Closing Prayer

39 The motion for the adoption of the agenda as presented was moved by Prof. Maryam Aminu
40 and was seconded by Prof. Mukthar Mahmud.

41

42 **3.0 Chairman’s Opening Remarks**

43 The Chairman welcomed members and appreciated them for making out time to attend the
44 meeting of the committee despite their tight schedules. He highlighted the importance of the
45 committee’s work, and the urgency attached to the work. He told members that presentations
46 from various faculties on the progress thus far since the last meeting would be made by each
47 Dean.

48

49 **4.0 Presentation**

50 The Deans of the various faculties took turns to highlight the extent of sensitization and
51 mobilization of the various HOD’s. They reported that the CCMAS document had been
52 circulated to the various HOD’s and the various departmental accreditation committees had
53 been constituted and are currently studying the document while awaiting the central training
54 workshop to be organized. After the presentations by the various Deans, the Chairman
55 suggested the various timeline for the process. He stated that the training workshop on the 30%
56 addition should be held on the 27th of March 2023, while submission by department of the
57 revised curriculum with the 30% addition should be made to the faculties on the 10th of April
58 2023 and submission from the Deanery to the DAPM should be on the 17th of April 2024. This
59 timeline was approved by my members. Also, the format for the submission was also
60 circulated.

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63 **5.0 Next Meeting**

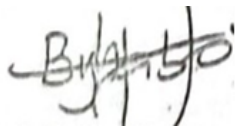
64 The meeting also deliberated and resolved that the 3rd meeting of the Committee will hold after
65 submissions to DAPM of the revised curriculum for general consideration and collation on the
66 Thursday, 20th April 2023 @ 10.00.a.m.

67 **6.0 Adjournment/Closing Prayer**

68 In the absence of any other matter for discussion, the meeting was adjourned at 12.45 p.m. with
69 a motion moved by Prof. Sule Mohammed, and was seconded by Prof. Abdullahi Abubakar.
70 The closing prayer was said individually.

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74 **Prof. Bello Muktar**

75 Chairman

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S. M. Audu

Secretary



CURRICULUM REVIEW COMMITTEE

AHMADU BELLO UNIVERSITY, ZARIA

**MINUTES OF THE 3RD MEETING OF COMMITTEE ON 30%
ADDITION TO THE NATIONAL UNIVERSITIES COMMISSION-CORE
CURRICULUM AND MINIMUM ACADEMIC STANDARDS HELD ON
THURSDAY, 20TH APRIL 2023, IN THE DIRECTOR'S OFFICE,
DIRECTORATE OF ACADEMIC PLANNING & MONITORING, 4TH
FLOOR, SENATE BUILDING, AHMADU BELLO UNIVERSITY, ZARIA.**

1.0. Attendance

1.1 Present

- | | | |
|--|---|-----------|
| 1. Prof. Bello Mukhtar, Director, Research & Innovation, DAPM | - | Chairman |
| 2. Dr. Idris Ahmed Aliyu, Dean of ABU Business School | - | Member |
| 3. Prof. Mukhtar Mahmud, Dean Faculty of Agriculture | - | Member |
| 4. Prof. Sule Mohammed, Dean, Faculty of Arts | - | Member |
| 5. Prof Abdulaziz Hassan, Dean, Faculty of Basic Clinical Sciences | - | Member |
| 6. Prof. Mohammed-Dabo Ibrahim Ali, Dean Faculty of Engineering | - | Member |
| 7. Prof. Abdullahi Abubakar, Dean, Faculty of Environmental Design | - | Member |
| 8. Prof. Maryam Aminu, Dean, Faculty of Life Sciences | - | Member |
| 9. Prof. Jaro Ibrahim Musa, Ag. Dean, Faculty of Physical Sciences | - | Member |
| 10. Prof. Hamza A. Yusuf, Dean, Faculty of Administration | - | Member |
| 11. Dr. Shamsuddeen Mohammed, Dean of Social Sciences | - | Member |
| 12. Prof. M K. Junaidu, Dean, Faculty of Veterinary Medicine | - | Member |
| 13. S. M. Audu, Admin. Secretary, DAPM | - | Secretary |

1.2 In – Attendance

- | | | |
|--|---|----------------|
| 1. H. Muhammad, Asst. Secretary, DAP&M | - | In- Attendance |
|--|---|----------------|

29 **2.0 Opening Prayers/Consideration of the proposed agenda**

30 The Chairman declared the meeting open at 10.04 a.m. and requested members to pray
31 individually for the success of the meeting. Thereafter, the agenda for the meeting was
32 presented as follows:

- 33 1. Opening Prayers
- 34 2. Chairman’s Opening Remarks
- 35 3. A view and consideration of the reviewed CCMAS
- 36 4. Any Other Business
- 37 5. Adjournment
- 38 6. Closing Prayer

39 The motion for the adoption of the agenda as presented was moved by Prof. M K. Junaidu and
40 was seconded by Prof. Mohammed-Dabo Ibrahim Ali.

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42 **3.0 Chairman’s Opening Remarks**

43 The Chairman welcomed members and appreciated everyone effort towards the completion of
44 the task set out and creating time to attend the meeting. He thanked members for the successful
45 training workshop that was held on the 27th of March 2023. He expressed his joy that the
46 Committee’s work was almost concluded and sincerely and thanked members for their
47 dedication to the task.

48

49 **4.0 Presentation**

50 The Chairman presented the revised curriculum, and the submissions received from the various
51 faculties. The meeting deliberated on the submission and made minor corrections. Members
52 were requested to look at the whole document critically and make any further input to enable
53 the Committee to complete the assignment and present a clean document to Management
54 before the timeline. The Chairman further appreciated members for their efforts and patience
55 in ensuring that the assignment was completed as scheduled.

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57 **5.0 Next Meeting**

58 The meeting deliberated and resolved that the presentation of the clean copy of the completed
59 CCMAS curriculum with 30% input to Management would hold on a date and time to be

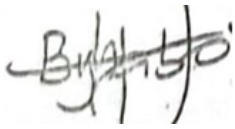
60 decided by the Management. Members would be communicated as soon the information was
61 received.

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63 **6.0 Adjournment/Closing Prayer**

64 In the absence of any other matter for discussion, the meeting was adjourned at 1.20 p.m. with
65 a motion moved by Dr. Idris Ahmed Aliyu and was seconded by Prof. Maryam Aminu. The
66 closing prayer was said individually.

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69 **Prof. Bello Muktar**
70 Chairman

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S. M. Audu
Secretary

DIRECTORATE OF ACADEMIC PLANNING AND MONITORING AHMADU BELLO UNIVERSITY, ZARIA

TEMPLATE FOR PREPARATION AND SUBMISSION OF CURRICULAR FOR CONSIDERATION AT ACADEMIC PLANNING COMMITTEE

The format for submission of new/reviewed curricular of academic programmes in the University is outlined below. Please note that in all cases, the new/reviewed curricular must satisfy the provisions of the Benchmark Minimum Academic Standard (BMAS) of the National Universities Commission (NUC) and relevant professional regulatory bodies.

THE TEMPLATE:

1. INTRODUCTION

This should include a brief history of the academic programme, its relevance to societal needs, including brief statements on the last review and accreditation status.

2. JUSTIFICATION FOR THE REVIEW

Provide full explanations of reasons for the review. This should be done in context of current and future needs of the society.

3. OBJECTIVES OF THE PROGRAMME

Outline the overall objectives of the programme

4. INTENDED LEARNING OUTCOMES FOR THE PROGRAMME

Indicate the key learning outcomes and competencies to be acquired by graduates of the programme.

5. GENERAL REQUIREMENTS

5.1 Admission Requirements

Outline the admission requirements for the programme

5.2 Duration of Programme

Indicate the minimum duration of the programme in years, for the different entry levels.

5.3 Graduation requirements

Indicate the minimum requirements to be achieved for a student to graduate for the different entry levels.

6. COURSE STRUCTURE

Use the Table below as an example to outline the course structure of the programme for each level in each semester.

100 LEVEL – FIRST SEMESTER COURSES

S.No.	Course Code	Course Title	Credit Units			Status (Core or Elective)	Pre-Requisites
			Lecture Hours	Lab Hours	Tutorials Hours		
TOTAL							

NB: Hours are indicated per week.

7. COURSE DESCRIPTION AND LEARNING OUTCOMES FOR EACH COURSE

Present description of the course contents and intended learning outcomes for each of the courses.

8. KEY MODIFICATIONS ON EXISTING CURRICULUM

Highlight the key modifications made on the existing curriculum

9. LIST OF STAFF

Indicate all categories of staff available for the programme. Use the Table below as a template for submitting information on staff available for the programme.

S.No.	Name	P. No.	Qualifications	Rank	Area of Specialization	Dept.	Faculty	Phone No.	University e-mail	Alternate e-mail

10. LIST OF FACILITIES

Indicate available facilities for the programme including offices, classrooms, lecture halls, teaching aids, laboratories and other equipment.

11. ANY OTHER RELEVANT INFORMATION

Provide any other relevant information about the programme that will give credence to the mounting or review of the programme.



DEPARTMENT OF ANAESTHESIA
FACULTY OF CLINICAL SCIENCES
COLLEGE OF MEDICAL SCIENCES
AHMADU BELLO UNIVERSITY &
AHMADU BELLO UNIVERSITY TEACHING HOSPITAL
SHIKA - ZARIA, NIGERIA



Vice Chancellor: PROFESSOR KABIR BALA MBA, Ph.D., FNIQB, MAPM, MCABE MScIarb
Chief Medical Director: Prof. Hamidu Ahmed Umdagas, MBBS, FWACS, MVUS (USA)
Provost: Prof. Abdullahi Jibril Randawa, MBBS, FWACS
Head of Department: Dr. Saïdu Yusuf Yakubu, MBBS, DA, FWACS, FIMC, PGDE

Telephone: Zaria 069-332271-5
GSM No.: +2348037873339
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Postal Address:
Department of Anaesthesia
A.B.U. Teaching Hospital,
P.M.B 06, Zaria-Nigeria

DAZ/TTR/1/6/VOL. II

29th March, 2021

Prof. E.O. Nwasor
• Obstetric Anaesthesia
• Pain Management

Dr. I. I. Lawal
• Neuro Anaesthesia
• Anaesthesia for Urology

Dr. R.I. Mohammed
• Cardio-Thoracic Anaesthesia
• Anaesthesia for ENT
• Critical Care

Dr. S.Y. Yakubu
• Pre-anaesthesia
Assessment Clinic
• Pain Management
• Blood Transfusion/Patient
Blood Management
• Critical Care

Dr. A.A. Yunus
• Anaesthesia for MFU
• Anaesthesia for Plastic Surgery
• Critical Care

Dr. U.M. Sule
• Regional Anaesthesia

The Director,
Directorate of Academic Planning & Monitoring,
Ahmadu Bello University,
Zaria.

Dear Sir,

**CONSTITUTION OF DEPARTMENTAL CURRICULUM REVIEW
COMMITTEE**

Your letter ref. DAPM/COM/01 dated 24th March, 2021 in respect of the above subject matter refers.


I hereby forward the under listed names as members of the constituted Curriculum Review Committee in the department of Anaesthesia.

- | | | | |
|----|-------------------------------|---|-----------|
| 1. | Dr. Saïdu Yusuf Yakubu | - | Chairman |
| 2. | Prof. Elizabeth Ogboli-Nwasor | - | Member |
| 3. | Dr. Shehu Muhammad Toro | - | Member |
| 4. | Dr. Yunusa Yusuf Ali | - | Member |
| 5. | Dr. Hamisu Yakubu | - | Secretary |

The inauguration of the committee will be on 3rd May, 2021; while the reviewed curriculum will be made available to you by 31st May, 2021.

Thank you.

Yours faithfully,


DR. SAÏDU YUSUF YAKUBU
Head of Department

DEPARTMENT OF HUMAN ANATOMY,
FACULTY OF BASIC HEALTH SCIENCES,
AHMADU BELLO UNIVERSITY, ZARIA.



Vice Chancellor:: Professor Kabir Bala, BSc, (Hons) Building, Msc. (Bldg. Serv.), MBA, PhD (Const.Mgt.) (ABU),
FNIOE,MAPM,MCABE. C. Blg E, MICIArb
Head of Department: Dr. (Mrs.) Z. M. Bauchi BSc., MSc., PhD. (ABU)



Nuli Secundus

ABU/HA/CBM/3

April 7, 2021

The Director,
Directorate of Academic Planning & Monitoring,
Ahmadu Bello University,
Zaria.

Dear Sir,

CONSTITUTION OF DEPARTMENTAL CURRICULUM REVIEW COMMITTEE

The Department of Human Anatomy set up a Committee to review the B.Sc. Human Anatomy Program in February, 2020 made up of the following members.

- | | |
|----------------------------------|-----------|
| 1. Dr. U. E. Umana | -Chairman |
| 2. Dr. S. A. Musa | -Member |
| 3. Prof. B. Danborn | - “ |
| 4. Mr. Mukhtar, Abubakar Ibrahim | - “ |
| 5. Mrs. Sabo Hafsat Lawal | - “ |

The review of the B.Sc. Human Anatomy Program is approximately 60% complete and should reach full completion by the end of May, 2021.

Yours faithfully

Dr. Z.M. Bauchi

Head of Department



Department of Quantity Surveying

Faculty of Environmental Design

AHMADU BELLO UNIVERSITY, ZARIA, NIGERIA

Ag. Head of Department: Dr. Mustapha Abdulrazaq,
B.Sc., M.Sc., Ph.D (ABU), MNIQS, RQS.

Vice - Chancellor: Professor Kabiru Bala,
BSc.(Hons) Building, M.Sc. (Bldg.Serv.), MBA, PhD (Const. Mgt.) (ABU), FNIOB,
MAPM, MCABE, C. Bldg E, MICIrb

QS/A.8a

15th April 2021

The Director,
Directorate of Academic Planning and Monitoring Unit,
Ahmadu Bello University,
Zaria.

Dear Sir,

RE: UNIVERSITY-WIDE CURRICULUM REVIEW EXERCISE – CONSTITUTION OF DEPARTMENTAL COMMITTEES

Your letter reference DAPM/COM/10 dated 7th April 2021 on the above subject matter please refers.

The membership of the Departmental Curriculum Review Committee is as follows:

- | | |
|------------------------|-----------|
| 1. Prof. A. D. Ibrahim | Chairman |
| 2. Prof. K. J. Adogbo | Member |
| 3. Dr. M. Abdullahi | Member |
| 4. Dr. H. A. Ahmadu | Member |
| 5. Mrs. A. S. Bashir | Member |
| 6. Mr. V. Agada | Secretary |

Please also find below a proposed schedule for the conduct of the review:

- | | |
|-----------------------------|----------|
| 1. Identify emerging issues | 3 weeks |
| 2. Conduct SWOT analysis | 3 weeks |
| 3. Review programs | 12 weeks |
| 4. Update programs | 3 weeks |

Thank you.

Yours faithfully,

Baba Adama Kolo

Head of Department

**DEPARTMENT OF THEATRE AND PERFORMING ARTS****Ahmadu Bello University, Zaria, Nigeria***Email: theatreats@abu.edu.ng***Vice Chancellor: Professor Kabir Bala***Bsc (Hons) Architecture, Msc (Building Services), Ph.D (Construction Management)***Head of Department: Dr Rasheedah Aliyu Liman***B.A., M.A., Ph.D (ABU)***My Ref: TH & PA/REF****Your Ref:****Date: 28th May, 2021**

The Director
 Directorate of Academic Planning
 Ahmadu Bello University
 Zaria

Dear Sir,

**RE: UNIVERSITY-WIDE CURRICULUM REVIEW EXERCISE CONSTITUTION OF
 FACULTY/DEPARTMENTAL COMMITTEES**

In response to the above subject matter, please find below the members of the departmental curriculum committee as well as the schedule of activities:

A. COMMITTEE MEMBERS

S/no	Names	Phone No. & email	Remarks
1	Dr Sylvanus Dangoji	08096902404- spdangoji@abu.edu.ng	Chairperson
2	Dr E. T. Gana	09091739621 – etgana@abu.edu.ng	Member
3	Dr Jamila Aliyu Mohammed	08033185558	Member
4	Muhammad Rabiuh Isah	08024248303	Member
4	Mr Victor Ihidero	08038405226	Member

B. PRELIMINARY ACTIVITIES

S/NO	ACTIVITY	DESCRIPTION	DURATION
1.	Review of relevant documents	Appraisal of existing curriculum review reports	1 week
2.	Review of current guidelines	Appraisal of guidelines and standards currently in effect as determined by NUC, SONTA	1 week
3.	Review of international best practices	Assessment of vision and mission statements of relevant international programmes	1 week

C. UNDERGRADUATE DEGREE (B.A) PROGRAMME

S/NO	ACTIVITY	DESCRIPTION	DURATION
1.	Review of UG courses requirements	Analysis of course titles and assessment of strength and weaknesses of the programme requirements; comparison with best practices.	1 week
2.	Review of UG courses contents/outlines	Analysis of objectives/expected outcomes of courses; evaluation of relevance of course contents to highlighted objectives.	2 week

		Identification and infusion of global best practices and competitiveness of training.	
3.	Review of UG practical/production workshop/ field trips requirements	Appraisal of the current facilities for training as well as the current requirements for practical experiments and training. Identification of obsolete practices and infusion of recent trends.	2 week
4	Final report and recommendation on UG curriculum	Drafting of a revised curriculum and course objectives and expected outcomes from contact/training.	2 weeks

D. POST GRADUATE DIPLOMA (PGD) PROGRAMME REVIEW

S/NO	ACTIVITY	DESCRIPTION	DURATION
1.	Review of PGD courses requirements	Analysis of course titles and assessment of strength and weaknesses of the programme requirements; comparison with best practices.	CONCLUDED
2.	Review of PGD courses contents/outlines	Analysis of objectives/expected outcomes of courses; evaluation of relevance of course contents to highlighted objectives. Identification and infusion of global best practices and competitiveness of training.	CONCLUDED
3.	Review of PGD practical/production workshop/ field trips requirements	Appraisal of the current facilities for training as well as the current requirements for practical experiments and training. Identification of obsolete practices and infusion of recent trends.	CONCLUDED
4	Final report and recommendation on PGD curriculum	Drafting of a revised curriculum and course objectives and expected outcomes from contact/training.	1 weeks

E. MASTER OF ARTS DEGREE (M.A) PROGRAMME REVIEW

S/NO	ACTIVITY	DESCRIPTION	DURATION
1.	Review of M.A courses requirements	Analysis of course titles and assessment of strength and weaknesses of the programme requirements; comparison with best practices.	1 week
2.	Review of M.A courses contents/outlines	Analysis of objectives/expected outcomes of courses; evaluation of relevance of course contents to highlighted objectives. Identification and infusion of global best practices and competitiveness of training.	2 weeks
3.	Review of M.A practical/production workshop/ field trips requirements	Appraisal of the current facilities for training as well as the current requirements for practical experiments and training. Identification of obsolete practices and infusion of recent trends.	2 weeks
4	Final report and recommendation on M.A curriculum	Drafting of a revised curriculum and course objectives and expected outcomes from contact/training.	1 weeks

F. DOCTORAL DEGREE (PhD) PROGRAMME REVIEW

S/NO	ACTIVITY	DESCRIPTION	DURATION
1.	Review of Ph.D courses requirements	Analysis of course titles and assessment of strength and weaknesses of the programme requirements; comparison with best practices.	1 week
2.	Review of Ph.D courses contents/outlines	Analysis of objectives/expected outcomes of courses; evaluation of relevance of course contents to highlighted objectives. Identification and infusion of global best practices and competitiveness of training.	2 weeks
3.	Review of Ph.d practical/production workshop/ field trips requirements	Appraisal of the current facilities for training as well as the current requirements for practical experiments and training. Identification of obsolete practices and infusion of recent trends.	2 weeks
4	Final report and recommendation on Ph.D curriculum	Drafting of a revised curriculum and course objectives and expected outcomes from contact/training.	1 weeks

PRESENTATION OF REPORTS

S/NO	ACTIVITY	DESCRIPTION	
1.	Departmental board of examiners	Presentation of proposed revised curriculum to the Department	
2.	External examiner's assessment	Presentation of proposed curriculum to external examiner for assessment	
3.	Faculty board Approval	Presentation to the faculty board for approval	

Dr Sylvanus Dangoji
Chairperson

Dr Emmanuel Tsadu Gana
Secretary



Dr Rasheedah A. Liman
Head of Department



Vice Chancellor: Professor Kabir Bala
 B.Sc., M.Sc., MBA, Ph.D. FNIOB, MICI Arb, C Bldg E,
 MCABE, MAPM

Telephone:

Telex:
 E-mail: urp@abu.edu.ng

Head of Department: Dr. A. Bello

B.Sc. Geography (UDU) M.Sc. URP. (ABU); PGDip. Housing & Urban Dev (EUR); PhD, Urban Plg & Design (UPM); MNITP

Date: 14th April 2021

The Director,
 Directorate of Academic Planning & Monitoring (DAPM),
 Ahmadu Bello University,
 Zaria

Dear Sir,

RE: UNIVERSITY-WIDE CURRICULUM REVIEW EXERCISE – CONSTITUTION OF DEPARTMENTAL COMMITTEES

With reference to the above subject, I write to submit the membership of the curriculum review committee and schedule of its activities in the Department of Urban and Regional Planning. It should be noted however that, the committee has gone far in discharging its duties as it was constituted in response to an earlier call from DAPM before the COVID-19 lock-down in 2020.

The committee members and their designations are as follows:

S/N	P. No	Name of Staff	Designation
1	P.18,822	Dr. Joseph Sunday Oladimeji	Chairman
2	P.14,851	Dr. Umar Faruk Yaya	Member
3	P.20,365	Dr. Faisal Umar	Member
4	P.23,661	Hadiza Kabiru Mado	Secretary

In the process of carrying out the exercise, all members of staff were asked to submit proposed updates particularly with respect to contents of the courses they teach.

The schedule of committee's activities is as follows:

S/N	Activity	Description	Expected Time
1	Constitution of the committee	The committee was constituted at the Departmental Board of Studies of November 2019.	Done
2	Request for submission from examiners	Send out an internal memo to academic staff members for submission of their inputs.	Done

3	Inputs from service departments	Request for inputs from other faculties and other sister departments in the faculty regarding cognate electives in the Department	Done
4	Receipt of inputs from staff members	Receipt and synthesis of inputs from examiners	Done
5	Draft Review Report	Preparation of Draft Review Report	Done
6	Dissemination 1	Presentation of draft report to the departmental Board of Studies	27 th April 2021
7	Dissemination 2	Presentation to the faculty Board of Studies	26 th May 2021
8	Submission to DAPM	Submission of the revised curriculum to DAPM	30 th June 2021

The revised curriculum which reflects the requirements of the National Universities' Commission's Benchmark for Minimum Academic Standards (NUC BMAS) and Town Planners' Registration Council (TOPREC), amidst the contemporary issues in Urban and Regional Planning, is hoped to be submitted to the Directorate on the 30th of June 2021.

Thank you.

Sincerely yours,



Dr. A. Belle

Head, Department of Urban and Regional Planning

**DEPARTMENT OF WATER RESOURCES AND ENVIRONMENTAL ENGINEERING
AHMADU BELLO UNIVERSITY, ZARIA**

2021 CURRICULUM REVIEW EXERCISE

PROPOSED SCHEDULE OF ACTIVITIES

A. COMMITTEE MEMBERS

S. No	NAMES	PHONE No. & EMAIL	REMARKS
1	Dr. U. A. Abubakar	08184699719 & uaabubakar@abu.edu.ng	Chairperson
2	Dr. M. M. Mujahid	08154155969 & mmmujahid@abu.edu.ng	Secretary
3	Dr. S. A. Argungu	07036105230 & abdummul@gmail.com	Member
4	Dr. A. D. Bello	08066971268 & ask4alamin@gmail.com	Member
5	Engr. Abdullahi Umar	08065510594 & abuafreen14@gmail.com	Member

B. PRELIMINARY ACTIVITIES

S. No.	ACTIVITY	DESCRIPTION	DURATION
1	Review of relevant documents	Assessment of previous curriculum review reports	1 week
2	Review of current guidelines and standards	Assessment of guidelines and standards currently in effect as determined by NUC, COREN & NSE	1 week
3	Review of International practices	Assessment of Vision and Mission statements of relevant International programmes; Evaluation of course contents and programme requirements for High ranking International Universities in Africa, Europe, Asia and America;	1 week

C. UNDERGRADUATE DEGREE (B.ENG) PROGRAMME REVIEW

S. No.	ACTIVITY	DESCRIPTION	DURATION
1	Review of UG courses requirements	Analysis of course titles and assessment of strength/weakness of the programme requirements; Comparison with international best practices/standards	1 week
2	Review of UG courses contents/outlines	Analysis of objectives/expected outcomes of courses; Evaluation of relevance of course contents to identified objectives of courses	2 weeks
3	Review of UG practical/IT/Workshops/Field trips requirements	Evaluation of the current requirements for practical training and identification of sections that are no longer relevant and improvements in technology and processes;	1 week
4	Final Report and recommendations on UG curriculum	Drafting of a revised curriculum and course documents, with identified course objectives and expected outcomes from contact/training	2 weeks

D. POSTGRADUATE DIPLOMA (PGD) PROGRAMME REVIEW

S. No.	ACTIVITY	DESCRIPTION	DURATION
1	Review of PGD courses requirements	Analysis of course titles and assessment of strength/weakness of the programme requirements; Comparison with international best practices/standards	CONCLUDED
2	Review of PGD course contents/outlines	Analysis of objectives/expected outcomes from courses; Evaluation of relevance of course contents to identified objectives of courses	CONCLUDED
3	Review of PGD practical/IT/Workshops/Field trips requirements	Evaluation of the current requirements for practical training and identification of sections that are no longer relevant and improvements in technology and processes;	1 week
4	Final Report and recommendations on PGD curriculum	Drafting of a revised curriculum and course documents, with identified course objectives and expected outcomes from contact/training	2 weeks

E. MASTER'S DEGREE (MSc) PROGRAMME REVIEW

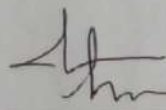
S. No.	ACTIVITY	DESCRIPTION	DURATION
1	Review of MSc courses requirements	Analysis of course titles and assessment of strength/weakness of the programme requirements; Comparison with international best practices/standards	1 week
2	Review of MSc courses contents/outlines	Analysis of objectives/expected outcomes from courses; Evaluation of relevance of course contents to identified objectives of courses	2 weeks
3	Review of MSc Seminar/Practical/IT/Workshops/Field trips requirements	Evaluation of the current requirements for practical training and identification of sections that are no longer relevant and improvements in technology and processes;	1 week
4	Final Report and recommendations on MSc curriculum	Drafting of a revised curriculum and course documents, with identified course objectives and expected outcomes from contact/training	2 weeks

DOCTORAL DEGREE (PhD) PROGRAMME REVIEW

S. No.	ACTIVITY	DESCRIPTION	DURATION
1	Review of PhD courses requirements	Analysis of course titles and assessment of strength/weakness of the programme requirements; Comparison with international best practices/standards	1 week
2	Review of PhD courses contents/outlines	Analysis of objectives/expected outcomes from courses; Evaluation of relevance of course contents to identified objectives of courses	2 weeks
3	Review of PhD Seminar/Practical/IT/Workshops/Field trips requirements	Evaluation of the current requirements for practical training and identification of sections that are no longer relevant and improvements in technology and processes;	1 week
4	Final Report and recommendations on PhD curriculum	Drafting of a revised curriculum and course documents, with identified course objectives and expected outcomes from contact/training	2 weeks

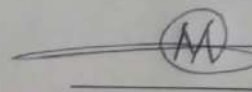
G. PRESENTATION OF REPORT

S. No	ACTIVITY	DESCRIPTION
1	Departmental Board of Examiners	Presentation of proposed revised curriculum to the Departmental Board
2	External Examiners Assessment	Presentation of proposed revised curriculum to external examiner of the department for external assessment
3	Faculty Board Approval	Presentation to the Faculty Board for approval



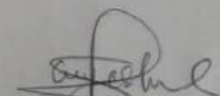
15/04/2021

Dr. U. A. Abubakar
Chairperson



15/04/2021

Dr. M. M. Mujahid
Secretary



Prof. M. A. Ajibike
Head of Department



DIRECTORATE OF ACADEMIC PLANNING & MONITORING

AHMADU BELLO UNIVERSITY, ZARIA

Vice Chancellor: Professor Kabiru Bala, B.Sc. (Hons) Building, M.Sc. (Bldg.Serv.), MBA, Ph.D (Const. Mgt.) (ABU), FNIOB, MAPM, MCABE, C. Bldg E, MICIArb

Director: Professor Bello Mukhtar, B.Eng Chemical Engineering (ABU), M.Sc. Ph.D (KFUPM), MNSChE, R-COREN.

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DAPM/COM/30/13

23rd March, 2023

All Members,
Committee on 30% Addition to NUC CCMAS,
Ahmadu Bello University,
Zaria.

NOTICE OF MEETING

This is to inform members that the training for the development of the 30% NUC CCMAS for Deans and two staff from each Faculty is scheduled to hold as follows:

Date: Monday 27th March, 2023

Time: 9.00 a.m.

Venue: Faculty of Engineering Board Room, A.B.U. Zaria

Thank you.

Yours faithfully,

S. M. Audu
Secretary to the Committee